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From: Dyke, Edmund (DPH)
Sent: Monday, July 18, 2011 9:26 AM
To: Aird, Renee (DPH); Albright, Anita (DPH); Anderka, Marlene (DPH); Arguedas, Maria (DPH); Bartlett, Cheryl; Benham, Ron (DPH); Bergeron-Naper, Mark (DPH); Bergstrom, Jim (DPH); Bernard, Cheryl (DPH); Bethel, Lynn (DPH); Bettencourt, Maria; Botticelli, Michael (DPH); Bousaid, Dahlia (DPH); Broughton, Sandra (DPH); Burch, Joe (DPH); Carr, Bob (DPH); Carrow, Grant (DPH); Christie, Anita; Clark, Mary (DPH); Cochran, Jennifer (DPH); Cole, Brenda (DPH); Collins, Debora (DPH); Conboy, Nancy (DPH); Condon, Suzanne (DPH); Cranston, Kevin (DPH); Daake, Elizabeth (DPH); Davis, Letitia (DPH); Delaney, Daniel (DPH); Diamond, Marci (DPH); Diop, Hafsatou (DPH); Downs, Karin (DPH); Dunn, Ceci (DPH); Dyck, Julia (DPH); Dyer, Sharon (DPH); Ed Dyke; Elizabeth Barry; Epstein, Andy (DPH); Etkind, Sue (DPH); Farrell, Janet (DPH); Farrell-O'Reilly, Christine (DPH); Fukuda, Dawn (DPH); Gershman, Susan (DPH); Golden, Kristin (DPH); Grasso, Carol (DPH); Gustus, Toni (DPH); Hackman, Holly (DPH); Han, Linda (DPH); Hanchett, Andrew; Hause, Judy (DPH); Hawk, Elena (DPH); Herr-Zaya, Kathleen (DPH); High, Alicia (DPH); Hobbs, Sylvia (DPH); Holmlund, Alan (DPH); Hsu, Katherine (DPH); Hume, Beth (DPH); Hunter, Paul (DPH); Joe Purtell; Kathy Foell; Keithly, Lois (DPH); Kelly, Rodd A; Kludt, Patricia (DPH); Lafontant, Latania; Lambert, Debra (DPH); Lett, Susan (DPH); Levin, Donna (DPH); Maffei, Elizabeth; Manley, Jennifer (DPH); Martha Steele; Maswoswe, Wrights (DPH); McCauley, Philip (DPH); McCue, Terry (DPH); McDonald, Timothy; McDonough, John J (DPH); McElligott, Cathleen (DPH); McNamara, Ann (DPH); Merriam, Gail (DPH); Messenger, Kathy; Mirabassi, Janice (DPH); Mroszczyk, Alice (DPH); Nagy, Beth (DPH); Nally, Jim (ITD); Nelson, Heather; Nordstrom, Christina; Ojamaa, Lea (DPH); Okeefe, Jerry (DPH); Ozonoff, Torie (DPH); Pavlos, Carlene (DPH); Pierre, Snaltze (DPH); Pressman, Karen (DPH); Pryme, Corine (DPH); Remondi, Sheila; Riley, Stancel (MED); Rockwell, Annette (DPH); Roper, Kate (DPH); Round, Margaret; Simpson May, Georgia (DPH); Smock, Laura; Sullivan, Eileen M; Telian, Alana; ValdesLupi, Monica (DPH); Wilkinson, Geoff (DPH); Woodford, MaryLou (DPH); Zotter, Jean (DPH)
Cc: Foltz, Carol (DPH); Collins, Debora (DPH); Lambert, Debra (DPH)
Subject: Grant budgets to Budget Office

Hi.
Recently, the Budget Office has had to process some grant budgets with only a day or two notice. With spending plans and so many related budget issues to deal with, they have reminded me that they need more time to process grant budgets, ideally two weeks in advance of their due date.

Please work closely with your budget staff and with the Budget Office (and me) as soon as you know that a grant, even a non-competitive renewal or supplement will be due.

Thanks.

Ed

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